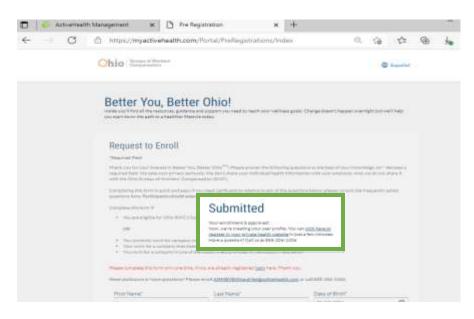
For Employees Registering without an Employer

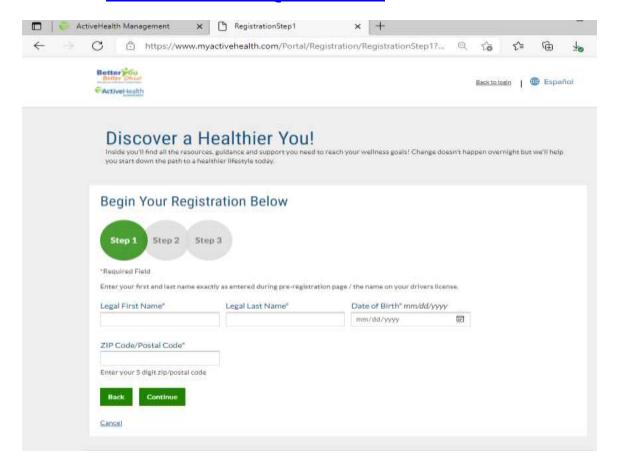
- 1. Eligible employees can request to enroll at the following link: <u>Pre Registration</u> (<u>myactivehealth.com</u>)
 - a. Please remember your email address that you used in the process. This is the same email address you will need for enrolment.



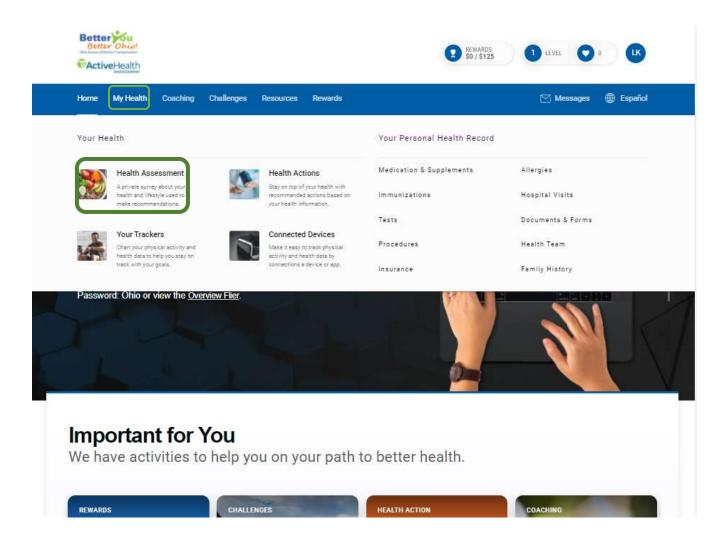
- 2. After completing the enrollment form you will receive an instant notification to register for BYBO! and create a user profile.
 - a. Select the link in the notification **or** complete your registration at the following link: ActiveHealth Management (myactivehealth.com)



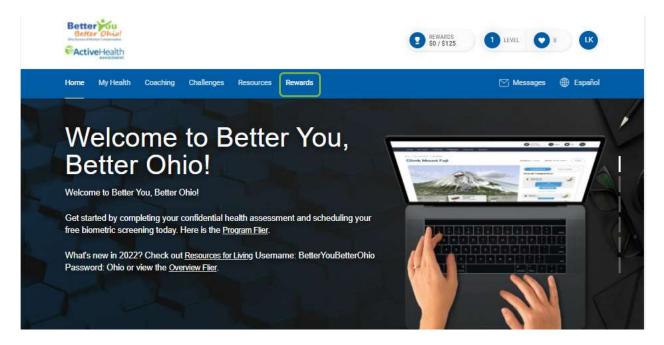
- 3. Complete the registration form using the <u>same information</u> you entered to enroll
 - a. Remember your username and password
 - b. You will use the username and password to continue to access health information on this site whenever you want
 - c. If this doesn't work, please contact call 855-256-0254
 - d. If you cannot reach anyone via phone, please contact BWC by emailing: BWCBetterYouBetterOhio@bwc.state.oh.us



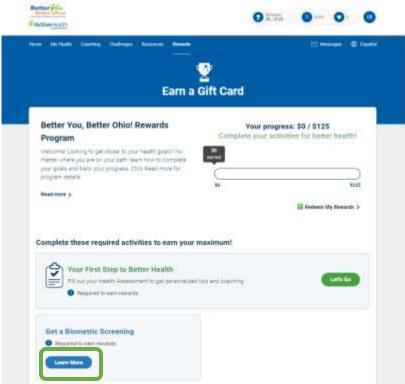
- 4. Complete the online Health Assessment
 - a. Log into your account using the following link: <u>ActiveHealth Management</u> (myactivehealth.com)
 - b. In the section titled "My Health" click on the image and text labeled "Health Assessment"
 - c. Complete the health assessment. It takes about 10 minutes and is confidential.



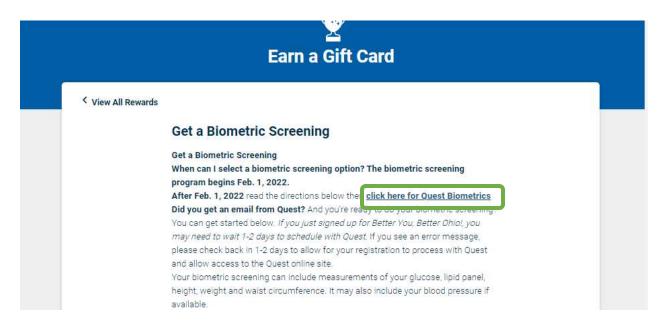
- 5. Complete your biometric screening:
 - a. Log into your account using the following link: <u>ActiveHealth Management (myactivehealth.com)</u>
 - b. Click on the "Rewards" Tab towards the top of the main page



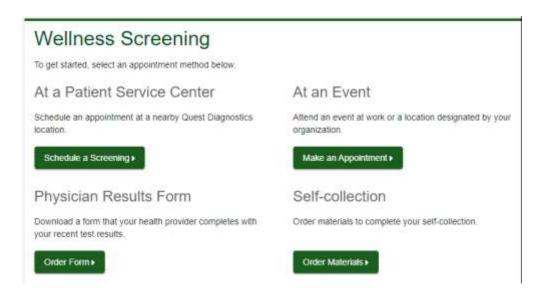
- c. Scroll about half-way down the page and find the section that says, "Get a Biometric Screening".
- d. Click on the button that says, "Learn More".



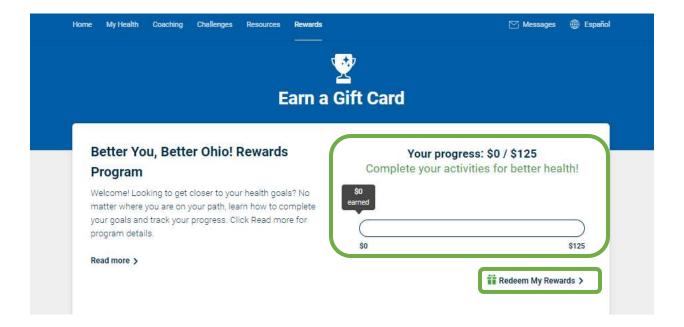
e. When the new page appears, click on the link that says, "click here for Quest Biometrics".



- e. Select the method of screening you would like to complete. You can choose: "At a Patient Service Center", "At an Event", "Physician Results Form", or "Self-Collection".
 - 1. If you choose "At a Patient Service Center", you will schedule an appointment at a Quest Location near the zip code you chose to enter.
 - 2. If you choose "Physician Results Form", you will be responsible for any copay with your physician.
 - 3. If you choose "Self-Collection", you will receive an At-Home Test Kit. The At-Home Test kit includes everything you need except a way to get blood pressure. It only takes a small pin prick on your finger.



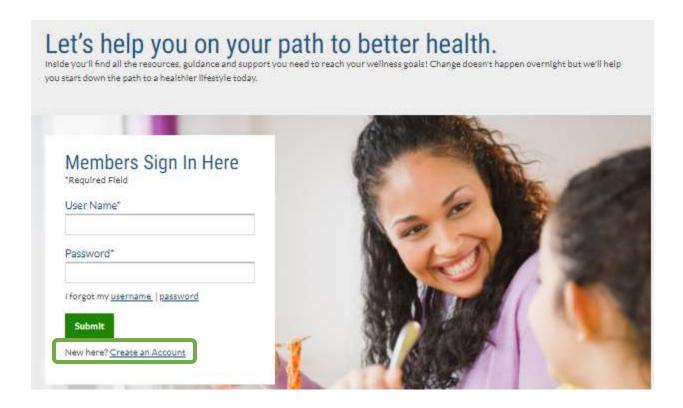
- 6. You will receive your results from the screening
 - a. It will take 5 7 days to receive your results if you used a Physician Form or At-Home Test Kit
- 7. Claim your rewards!
 - a. After your biometric screening, log into your account using the following link: ActiveHealth Management (myactivehealth.com)
 - b. Click on the "Rewards" Tab towards the top of the main page
 - c. You will see a progress bar in the upper right corner of the webpage that shows your rewards. You can click on the link that says "Redeem My Rewards"



- d. You will be able to see the rewards you have earned, rewards you have requested, and if you have any rewards remaining.
- e. After clicking "Redeem for Reward Card" you can select what gift card you want.
 - 1. If gift cards are mailed to you it may take up to two weeks.
 - 2. You can request an electronic gift card and will receive that within 24 hours.
- 8. Continue to log in for health education
 - a. The health education on your portal regularly changes and is updated.
 - b. There are health challenges, videos, and flyers you can use.
 - c. ActiveHealth also host periodic giveaways for things like Apple Watches or Fitbits based on your participation with the Member portal. The more you visit and interact, the greater your chances are of winning!

For Employees Who Were Registered by their Employer or BWC

- 1. After receiving confirmation from your employer, you will receive an email from Quest to create your account on the Active Health portal. Please use the link provided in your enrollment confirmation email. It will direct you to this site: Better Ohio! ActiveHealth
 - a. On this page, towards the bottom of the Log in Box, select the "Create an Account" link.



- b. If you didn't receive an email from Quest:
 - a. Please check your junk or spam folder, or
 - b. Click on the link in the step above and try to sign up anyway.
 - c. If you need additional help please, call 855-206-1306 or email AHMBYBOInquiries@activehealth.com
 - d. If you are still having trouble signing up, please contact BWC at
 - e. If that doesn't work, contact BWC at <u>Better You</u>, <u>Better Ohio! Email</u>
- 2. Once the registration is complete follow **steps 2a** above to learn how to:
 - a. Create your own personal health account
 - b. Complete your Health Risk Assessment
 - c. Complete your Biometric Screening
 - a. Earn your rewards and continue your health education!